



**The Hicksville Bank**  
"Your Hometown Bank"

**Thank you for your application. The items listed below are needed to complete your loan application. Please return the checked items to the bank at your earliest convenience to help expedite the process.**

**Income**

- Paystub documenting 30 days income \_\_\_\_\_
- Last 2 year's tax returns with W2's \_\_\_\_\_
- Cash flow analysis for self-employed \_\_\_\_\_
- Disability/SSI award letter \_\_\_\_\_
- Pension award letter \_\_\_\_\_
- Divorce decree \_\_\_\_\_
- Separation or child support agreement \_\_\_\_\_

**Assets**

- Last 2 months (consecutive) bank statements \_\_\_\_\_
- Last quarter investment statement \_\_\_\_\_

**Purchase Info**

- Purchase agreement with seller's disclosures \_\_\_\_\_
- Condo Association contact Info \_\_\_\_\_
- Other \_\_\_\_\_

**Construction Info**

- Name and address of contractor \_\_\_\_\_
- Contractor agreement (Details of construction) \_\_\_\_\_
- Construction insurance \_\_\_\_\_
- Blue prints/plans/estimates \_\_\_\_\_

**Letters of Explanation**

- Letter of explanation of credit \_\_\_\_\_
- Letter explaining job gaps \_\_\_\_\_
- Evidence collections are paid \_\_\_\_\_

**Misc**

- Copy of insurance policy declarations page \_\_\_\_\_
- Name and phone number of landlord \_\_\_\_\_
- Letter of Map Amendment (LOMA) \_\_\_\_\_
- Mortgage location survey \_\_\_\_\_
- Copy of driver's license \_\_\_\_\_
- Other \_\_\_\_\_

